

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on  
Tuesday 26<sup>th</sup> November 2019 commencing at 7pm in the Schoolroom, St. Peter's Church, Mancetter.

**Present:**

<b>Chairman</b>	Mr T Hopkins.
<b>Parish Councillors</b>	Mr J Arrowsmith, Mr H Blackburn, Mrs G Forknall, Mrs S Healy, Mr P Kelly, Mr P Mann, Mr R Taylor.
<b>County Councillor</b>	Mrs M Bell.
<b>Borough Councillors</b>	Mr A Clews, Mrs D Clews.
<b>NWBC Community Development Team</b>	C Haines
<b>Parish Clerk</b>	Mrs E Higgins.
<b>Finance Assistant</b>	Mrs K Meads.

**Item 1- Welcome and Apologies.**

Mr T Hopkins welcomed everyone to the meeting and noted apologies from PCSO M Snape.

**Item 2 – Recording of the meeting.**

The Chairman asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

**Item 3 – Notice of Interest.**

Mr T Hopkins and Mrs G Forknall declared an interest in Item 14 - Allotments.

**Item 4 – Public Question Time.**

There were no members of the public present.

**Item 5 – Minutes of the last meeting.**

It was unanimously agreed that the draft minutes of the Parish Council meeting held on 24<sup>th</sup> September 2019 be accepted and were therefore signed by the Chairman.

Signed

Date:

**Item 6 – Matters Arising from the Parish Council meeting on 24<sup>th</sup> September 2019.**

- **Formal co-option of Mr R Taylor as Parish Councillor for Mancetter**

Mr R Taylor signed the declaration book to be formally co-opted onto the Parish Council and was issued with a code of conduct and standing orders.

- **Progress on traffic calming measures within the parish**

Following the WALC AGM and conference, Mr T Hopkins has identified a company called Westcotec who manufacture traffic safety systems.

Speed cameras that record downloadable data and display speeding registration numbers, can be purchased and installed for £6,000 per unit. With the addition of £50 stainless steel brackets, cameras can be moved around the parish to where speeding hotspots are identified. Given the issues faced by a number of parishes the council could work jointly with neighbouring councils to purchase this equipment if NWBC and WCC support the scheme.

Tarmac Quarry have indicated to the parish council at a recent Quarry Liaison meeting that they would be reasonably amenable to the transfer of section 106 money and this will be explored in more detail at a joint meeting with Warwickshire County Council.

County Councillor Margaret Bell is looking to set up a meeting involving representatives from Highways and the department responsible for the allocation of section 106 monies.

**Item 7 – Report from the Police.**

Apologies were received but a report had been submitted by PCSO Molly Snape.

Speed Watch is still ongoing but has been delayed by the split between Warwickshire and West Midlands Police. Speed checks in Mancetter have resulted in 12 letters being issued.

Anti -Social behaviour outside Gramer Court in Mancetter has been monitored with two arrests and several Community Protection notices being issued to parents of under 16's.

Inappropriate parking near St Benedict's school and the dealing of cannabis in the area is being closely monitored and appropriate action taken. "December Dob" is a programme for encouraging the confidential reporting of drug issues and "Operation Snap" enables members of the public to upload photographs of vehicle issues to highlight concerns such as parking problems directly to the Police.

There has been a recent case of distraction theft in Ridge Lane and suspicious visits to homes to install Gas Smart meters.

**Item 8 – Report from County and Borough Councillors.**

**County Report**

The Roman Exhibition at St Peter's has been launched and officially opens in February. Margaret Hughes has written a new book on Boudicca and a channel 5 documentary is in the pipeline.

A consultation on changes to stroke services is taking place with meetings arranged for after Christmas. The consultation is obtaining feedback on the closure of the acute stroke unit at George Eliot hospital and all suspected stroke victims being sent to UHCW. After assessment patients could be transferred back to George Eliot or on to Warwick. Issues with speed, distance, capacity and parking have been raised.

There has been a lot of enforcement action taken regarding the number of vans and social issues emanating from the site at Kirby Glebe Farm. This has taken up a lot of time with court visits and enforcement notices. Although the site is officially in Mancetter Parish, residents and businesses in Hartshill are the ones affected. A Liaison Group is looking to be set up and parish councillor Sue Healy would like to be involved.

Signed

Date:

### **Borough Report**

Councillors Denise and Tony Clews fed back that a scheduled speed watch meeting with Robert Beggs had been cancelled but the camera in Mancetter Recreation Ground has now been installed and modifications to the lamp post are ready. Constructive discussions have taken place with the developer and the planning application for Wathen Grange is due to be submitted in December.

Residents of Mill Lane have appreciated work to ease drainage issues and parishioners in Marie Close have benefitted from joint working between NWBC and WCC regarding the vegetation and verges on the approach to the A5 island.

### **Community Development Report**

Clare Haines gave details of a 12 -month pilot scheme “Time Banking” initiative where volunteer time is used as a currency.

Rural development funding for economic growth and rural tourism is being promoted at a meeting in Lea Marston on 9<sup>th</sup> December with grants of between £20,000 and £175,000 available.

The Ideas Fund is now looking to secure money internally within NWBC with grants of up to £500 to engage local community groups to identify people with ideas.

Mrs S Healy highlighted again the opportunity to raise funds through recycling of crisp packets and tetra paks through initiatives such as “Teracycle”.

### **Item 9- Any Other Parish Business for discussion**

- **Feedback from WALC AGM and Conference 9<sup>th</sup> November 2019.**

Mr T Hopkins attended on behalf of the council and found it to be beneficial. Information on traffic safety and the conduct of Parish Councils and VAT changes were obtained.

- **Update on proposed changes to Parish Council website and consideration of costings.**

Mr J Arrowsmith issued a report to councillors and advised them to have a look at the possible options ahead of the January meeting. The site “My Parish Council” was recommended and the council should be aiming to run the new website format in July 2020.

### **Item 10 – Correspondence**

A full list of correspondence received had been passed to councillors. (Appendix I)

### **Item 11– Planning Matters and Current Applications**

- **Update on outstanding Enforcement Issues**

Staff recruitment continues to be a challenge with desk- based officers working on issues from further afield. Most outstanding cases have been affected by the extensive workload involved in the Kirby Glebe Farm applications.

It will assist the Enforcement officers if councils can provide a detailed background with photocopied evidence regarding outstanding enforcement issues. Small infringements should be directed to the Police or Highways depending upon the nature of the complaint. Mr H Blackburn will work with the Clerk to collate information regarding Fir Tree Paddock.

### Previous Applications

- PAP/2018/0050 – Land adjacent to Fir Tree Paddock – Amendments of Planning/Appeal Conditions – **Awaiting Information**
- PAP/2019/0256 Land 50 metres south of Kirby Glebe Farm Atherstone Road Hartshill – Change of land use for a residential caravan site for 4 families each with 2 caravans and erection of 4 amenity buildings – **Refused**
- PAP/2019/0457 – Kirby Glebe Farm – Change of land use for a residential caravan site for 7 families each with 2 caravans and erection of 3 amenity buildings – **Refused**
- PAP/2019/0489 – Certificate of Lawfulness Greenacres Nuneaton Road – **Granted**

### New Applications

- PAP/2019/0541 – Brooklands Nuneaton Road Mancetter – Change of land use from agricultural to residential with a new garage with store and boundary wall and railings – **No objection to wall and railings. Regarding change of use highlight previous planning applications concerning refusals.**
- PAP/2019/0581 – Downsway, Nuneaton Road Mancetter – Two storey side and rear extensions to form enlarged bedroom, living room, kitchen and front garage extension – **No objection**
- PAP/2019/0589 – 8 The Coppice Mancetter – Erection of single and two storey extensions – **No objection**

### Item 12– Finance

- **Signing of Payments**  
All cheques and bank payments were signed in accordance with the bank mandate.
- **Payment of Additional Staff Hours**  
It was proposed by Mr J Arrowsmith seconded by Mr H Blackburn and agreed unanimously, to pay Mrs K Meads the additional 18 hours accrued between 1<sup>st</sup> July and the 30<sup>th</sup> November 2019.
- **Budget 2020/2021**  
The draft budget was agreed in principle and will be confirmed at the January meeting. There is only a forecasted increase in NALC contributions through the WALC membership. Membership of the Northern Area Committee will be paid pro-rata on receipt of a revised invoice.

### Item 13– Cemetery and Maintenance around the Parish

- **To consider and approve additional works relating to Cemetery maintenance.**  
The Cemetery contractor will be asked to supply the measurements for the replacement planks to the grass bin area. Work to the trees will form part of the ongoing planning application. Broken Bench to be removed and memorial inscriptions to be retained safely. No repairs will be undertaken to benches and the policy on installation and maintenance is due to be reviewed at the January meeting. As the growing season is dependent on weather, additional cuts will be permitted if necessary.
- **To consider and approve replacement grit bins as reported by WCC**  
A list of missing or damaged grit bins was issued by WCC. It was proposed by Mrs S Healy seconded by Mr T Hopkins and agreed unanimously to order replacement bins from Glasdon for Mill Lane, Quarry Lane and Steppey Lane at a cost of approximately £150.00 per bin.

- **Update on replacement of sections within Graveyard Railings.**

Mr P Kelly will research potential suppliers and costings and report to the January meeting.

- **Special consideration for purchase of cremation plot.**

A current employee of the council wishes to purchase a cremation plot in Mancetter Cemetery and lives just outside the parish boundary. It was proposed by Mrs S Healy and seconded by Mrs G Forknall that current and former employees and councillors who reside outside the boundary may purchase plots at the in- parish rate.

#### **Item 14 – Allotments**

- **To approve replacement of support timbers to allotment noticeboard.**

Two new support posts are required and it was proposed by Mrs S Healy and seconded by Mr H Blackburn to authorise Mr T Hopkins to undertake the repair and be reimbursed for materials.

#### **Item 15 – Footpaths**

- **Twelve- month review of Rights of Way contractor**

No complaints have been received and the Contractor is happy to continue for a further year until the contract is up for tender.

- **To consider Parish Council response to Rights of Way issue highlighted by a Parishioner.**

The issue raised by the parishioner regarding vehicular access was discussed at the meeting with county and borough councillors. It is not part of the jurisdiction of the parish council and the land up to the canal is owned by the canal and rivers trust. The access concerned is monitored by County Footpaths as a bridleway. WCC Highways have explained that they would not fund resurfacing and would only make repairs up to a bridleway standard.

- **Update on Mill Lane Footbridge**

The two broken tread boards and slippery surface has been reported through Fix my Street under Footpath number AE98 issue number A07326. This will be chased and the parish council will consider working with WCC on anti-slip surface options.

#### **Item 16 - Date of next meeting: Tuesday 28th January 2020 at 7pm.**

As there was no further business the meeting closed at 9.50pm.