

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 24th January 2017 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins.

Parish Councillors Mr T Benham, Mr J Arrowsmith, Mrs G Forknall,
Mr H Blackburn, Mrs S Healy, Mr B O'Keeffe

County and Borough Councillors Borough Councillor Mrs D Clews.
County Councillor Mr Chris Clark

Parish Clerk Mrs K Meads.

Assistant Parish Clerk Mrs E Higgins.

Item 1-Apologies

Borough Councillor Mr M Davis gave his apologies.

Parish Councillor Mr B Twining was absent due to ill health. These apologies were accepted.

Item 2 – Recording of the meeting

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting. The Assistant Clerk advised members that updated notes had been received from WALC concerning the recording of meetings and confirmed that the Parish Council was still compliant in how it dealt with this matter.

Item 3 – Notice of Interest

Mr T Hopkins, Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 14 -Allotments.

Item 4 – Minutes of the last meetings

It was unanimously agreed that the draft minutes of the Parish Council meeting held on 22nd November 2016 be accepted.

Item 5 – Matters Arising from the Parish Council meeting on 22nd November 2016

• **New Development in Church Walk**

Responsibility for proposing names for the development has been passed to the Parish Council. After much discussion and research by Mrs S Healy the following names were suggested:

Hopkins Close and Hopkins Court – in recognition of the outstanding work provided to the Parish over many years by our Chairman, Trevor Hopkins.

Cadman Close and Cadman Court – in recognition of Joseph Jacob Cadman who was born, baptised and worked in the Parish before going to war. Mr Cadman was killed in 1917 and his grave is in Belgium.

It was unanimously agreed that both names will be sent to NWBC for consideration.

A letter has been sent to all residents close to the development advising them of the name and contact details of the developer.

- **Temporary Traveller Site** – Mr T Hopkins and Cllr Clews reported that they had attended a liaison meeting regarding this site. There are still many unanswered questions regarding; access to the site, safety, provision of amenities, policing and overall costs. More information should be available at the next meeting.

Mr Hopkins also reported that a letter had been sent to the Police and Crime Commissioner questioning how this site would be policed and funded. The letter has been acknowledged, but not answered at the time of this meeting. The Clerk will chase up.

- **Crown Waste Management Chicken Broiler Appeal** – It was confirmed that the Public Hearing will be held on Wednesday 15th February 2017 at the Borough Council Offices with a 10am prompt start. Mr T Hopkins will speak and cover off: The effects of Neighbourhood Planning; High volumes of traffic; The diverse nature of the villages of Mancetter and Ridge Lane and the effects the broiler would have; Avian Flu and dangers of flies and insects. Mr Clive Keble the Neighbourhood Plan Consultant is to prepare a report for Mr Hopkins to include.
Mr J Arrowsmith will prepare a report on the effects on the Public footpaths in the area.
- **NWBC Local Plan** – Mr Clive Keble will also prepare a report on this plan.
- **A5 Contact Group** – Cllr Clark and Mr T Hopkins updated the members and advised that meetings and proposals were still going on and it is expected to run on for some time. Coventry & Warwickshire Enterprise Partnership have made a bid for funding for improvements to the A5 corridor.

Item 6 – Report from Police

PCSO Mo Yaqub sent his apologies.

Item 7 – Report from County and Borough Councillors

Cllr C Clark advised that it was a rather quiet time with the local council elections coming up on 4th May. He also advised that he would welcome suggestions for local infrastructure improvements. The parking outside Outwoods School was again discussed in detail and further talks are to take place.

Cllr Mrs Clews advised that the only date available for an Area Forum East meeting was on Tuesday 28th March and she asked if the Parish Council would consider moving their meeting in order for the Area Forum meeting to take place. The Clerk agreed to check if the meeting room was available for 21st March and advise councillors and members of the public of the new date, if applicable.

Item 8-Any Other Parish Business for discussion

- **Parish Council Grants**
No Applications have been received.
- **Joint meeting of Borough and Town/Parish Councils**
This meeting is to be held in Kingsbury on Thursday 26th January. Mr T Hopkins and Mrs S Healy will represent the Parish Council.
- **WALC Annual Briefing Day**
This is to be held on Saturday 4th March 2017. Mr T Hopkins and Mrs S Healy will be attending.
- **Northern Area Committee of Parish Councils**
The next meeting of this group will be on 8th March and Mr T Hopkins will attend.

Item 9 – Correspondence

A full list of correspondence received had been passed to councillors. (Appendix I)

Item 10– Planning Matters

The following Planning applications and matter were discussed

- **Activity at Purley Chase Golf Club** – The Enforcement Officer has visited the site and confirmed that works carried out to the driveway required planning permission and that the owners have been given six weeks to put in an application. The Clerk was asked to write to the Enforcement Officer to ask that the Parish Council be kept up to date with all activity on this site.
- **PAP/2017/0013 34 Purley View** – Removal of current extension and replacement with a single storey side and two storey rear extension. - Comment that a pitched roof would be more in keeping than a flat roof on the rear extension.

Signed

Date:

- **PAP/2016/0720 Dobbies Garden World** – Extension to restaurant and two new polytunnels – No objection
- **PAP/2017/0025 Greenhills Nuneaton Road** – Extension and alterations – No objection

Item 11 – Finance

- **Signing of Payments**
All cheques and bank payments were signed in accordance with the bank mandate.
- **Budget and Precept**
The Clerk presented revised budgets and precept recommendations now that the Council Tax Base has been received. After much discussion, it was proposed by Mr H Blackburn, seconded by Mrs G Forknall and agreed unanimously to increase the overall income from Precept and Transition Grant by £2,000. This will result in an increase of £3.08 per year on Band D properties. The Clerk will prepare a report for the March edition of Mancetter Matters to explain the impact of this increase on all Council Tax bands.

Item 12 – Neighbourhood Plan

The Mancetter Parish Neighbourhood Plan is at the final six-week consultation stage. This runs from 12th January to 23rd February 2017. After this period an inspector will be appointed. It is expected that a referendum will be held as part of the Local Council Elections on 4th May, although this has not yet been confirmed.

Grants have been secured to take us to the end of the plan.

It was suggested by Mr T Hopkins that the Parish should investigate the prospect of providing two defibrillators for the Parish. One in Mancetter and one in Ridge Lane. The Clerk and Assistant are to cost this project and bring details to a future meeting.

Item 13 – Cemetery and Maintenance

- **Request for a bench** – A resident has asked if he can place a bench in the cemetery extension. This was discussed and agreed in principle. The Clerk will meet the resident to discuss this matter.
- **Review of Cemetery Fees.** – After much discussion, it was unanimously agreed to increase the Out of Parish Cemetery Fees with effect from April 2017. These fees will be reviewed in 2018

Item 14 – Allotments

- **Review of Allotment rents** – After discussion it was unanimously agreed to increase the allotment rents from £12 per plot per year to £14 per plot per year.
- **Waiting List** – There are three people currently on the waiting list. Mr T Hopkins will contact them if plots become available.
- **Authority to collect rents.** – The Clerk requested that authority be passed to Mr T Hopkins to collect the allotment rents. This was unanimously agreed.

Item 15 – Publicity

The Clerk advised that a report for the February edition of Mancetter Matters had been sent in. Mr T Hopkins signed a copy for the records.

Item 16 - Date of next meeting. 28th March 2017. Note: This may be changed to 21st March 2017

There being no other business, the meeting was closed at 9.30pm