

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on  
Tuesday 20<sup>th</sup> January 2015 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

**Present:**

**Chairman** Mr T Hopkins

**Parish Councillors** Mrs J Marshall, Mrs J Mawson, Mr C Tooby, Mr T Benham, Mrs S Healy  
**Parish Clerk** Mrs K Meads

**Borough Councillor** Mrs L Freer

**Public** Mr J Arrowsmith

**Item 1-Apologies**

Apologies had been received from Mr B Hamson due to ill health. These apologies were accepted.

Apologies were received from Mr H Blackburn after the meeting.

Apologies were also received from Mr M Davis Borough Councillor and Mr C Clark County Councillor.

**Item 2 – Notice of Interest**

Mr T Hopkins and Mrs J Mawson declared an interest in Item 12-Allotments.

**Item 3 – Recording of the meeting**

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

**Item 4-Approval of minutes of the Parish Meeting of 25<sup>th</sup> November 2014**

It was unanimously agreed that the minutes be accepted.

Mr J Arrowsmith requested that the minutes of the September 2014 meeting be amended.

**Additional items** – Quarry Liaison meeting. The minutes stated that details of the Planning Application had been passed to Mr Arrowsmith in order for him to check that there was no breach to Public Rights of Way. The minutes should have read: Details of the Planning Application had been passed to Mr Arrowsmith. He commented personally to the County Council and not on behalf of the Parish Council.

Items 5 and 6 were discussed in reverse order

**Item 5 – Report from Borough Councillor**

Mrs L Freer advised the meeting:

- That there had been a lot of confusion throughout the Parish about the Christmas and New Year bin collections. A lot of time had been wasted as refuse trucks had to revisit streets as they hadn't been notified when their collections would be.
- That a dog walker using Mancetter Recreation ground had asked for some logs to be made into seats. This request has been passed to Alethea Wilson at NWBC
- The consultation had started on the equipment to be erected in Westwood Road Recreation Ground.
- More care will be taken when the grass in Lewis Close is cut.
- There had been no reported smells from the quarry since the meetings between Lafarge Tarmac and NWBC.

Mr T Benham asked for advice on how to handle the issue of the number of cars parked at one particular property in the Parish. Mrs Freer took details of the problem and said she would investigate and report back.

Signed By Chairman

Date:

Mr Trevor Hopkins

### **Item 6 – Report from Police**

PCSO Sarah Mander and Sgt Mitch Oakley attended the meeting.

PCSO Mander advised that a new PCSO had been appointed to cover Mancetter, Ridge Lane and Hartshill. Her name is PCSO Sarah Fretter. It is hoped that PCSO Fretter will be able to attend future meetings.

PCSO Mander updated the members on recent incidents which included:

Anti- social behaviour. The people involved are being carefully monitored.

Two cases of number plate theft, a burglary in Witherley Road and a small amount of drug abuse.

Sgt Mitch Oakley introduced himself and gave a resume of his work before joining the Safer Neighbourhood Team. He reported that there had been a lot of staff changes but now a new PC, Kim Stafford had been appointed and the team should be fully staffed by 1<sup>st</sup> February.

Sgt Oakley advised that although there has been some problems reporting incidents via the 101 line, this is now improving.

Operation Protect will be underway in March. It is hoped that the public, including school children will become involved in this project and become more aware of speed and the effects this can have. Promotional leaflets should be available soon.

Mr J Arrowsmith asked if Race Meadow School could be included on the school parking list.

Mr Arrowsmith also commented that a car had been dumped at The Blue Boar pub recently. When this was reported the Police asked for CCTV footage, but didn't ever collect it.

Mr T Hopkins asked whether the speed checks through Ridge Lane, as agreed at the Area Forum meeting had started as he had witnessed overweight lorries from Archbold's and Crown Skips passing through the village. PCSO Mander replied that these had commenced and were ongoing.

### **Item 7 – Footpaths**

Mr J Arrowsmith advised that with the exception of the Quarry plan there were no issues on public footpaths at this time. He said that he would still like to set up a volunteer footpath group. Mrs S Healy suggested that the Annual Parish Meeting may be the best forum to promote this. Mr Arrowsmith confirmed that he is willing to train any volunteers but that he has a limited amount of time to help.

The Quarry application was discussed with regard to footpaths and Mr Arrowsmith agreed to keep the Parish Council up to date with any comments made on the matter.

### **Item 8-Any other Parish Business**

- **Issues concerning adjoining Parishes – A5 Contact Group**

The next meeting of this group is to be held on Tuesday 10<sup>th</sup> February.

Two managers from the Highways Agency and a colleague from their Agent will be in attendance to discuss their recommendations on the A5 at Mancetter.

- **Electoral Roll**

The Clerk reported that the updated Electoral Roll had been received and that there are 1783 entries. This will leave the Parish Council in the same band for WALC fees.

- **Annual meeting of Borough and Parish Councils 29<sup>th</sup> January 2015**

Mr T Hopkins requested that the Clerk pass on his apologies for this meeting. It was agreed that Councillors Healy and Benham would attend.

- **Election**

In preparation for the Election year the Chairman asked who would be standing as Councillors. The following Councillors will not be standing:

Mrs J Marshall will be retiring. Mrs J Mawson will be retiring due to pressure of work.

Mr B Hamson will be retiring due to ill health. All other Councillors will stand for re-election.

- **Parish Website**

Earlier in the meeting Mr J Arrowsmith reported that there was no progress on passing over the software to the Clerk.

Signed By Chairman

Date:

Mr Trevor Hopkins

### **Item 9 – Correspondence**

A full list of correspondence received had been passed to councillors. (Appendix I)

### **Item 10 – Cheques and Accounts**

Mrs K Meads issued a full statement of all accounts up to 16<sup>th</sup> January 2015. (Appendix II). All cheques and bank payments were signed in accordance with the bank mandate.

- **Budgets for 2015/16**

After receipt of the Council Tax Bands, proposed budgets had been distributed.

The two precept options were discussed:

- a. To keep increase to 2%
- b. To maintain the same amount of income which, due to the reduction of approximately 15% on Transition Grant would result in an increase of 3.3%

It was unanimously agreed to accept Option A, to keep the increase to 2%

### **Item 11 – Cemetery and Maintenance**

- **Tree** It was confirmed that the wall had now been rebuilt to a high standard and the fee of £500 for the tree removal had been paid.
- **Manor Road Notice Board** It was confirmed that the repairs to the notice board had been completed to a high standard. Mr T Hopkins asked if Councillors would agree to a one off payment to Mr Chris Woodhouse for the repairs undertaken. It was unanimously agreed to make a payment of £100. A request was made to the Clerk to include a Thank You letter.

### **Item 12 – Allotments**

The Clerk requested authority for the Chairman to collect the Allotment rents on her behalf. It was proposed by Mrs J Marshall and seconded by Mrs S Healy that authority be given.

Mrs J Mawson asked if a new rule could be considered. *No vehicle access to the allotments after dark.* It was agreed to consider this at the next review.

### **Item 13 – Core Strategy and Neighbourhood Plans**

Mr T Hopkins reported that the village action Group had held a very well attended meeting to discuss The Neighbourhood Plan. Mrs Dorothy Barratt and Mrs Sue Wilson from NWBC had attended the meeting and were supportive of the Plan. Mr Hopkins advised that the next steps should be:

- The Clerk to formally apply to the Borough Council for Designation of a Neighbourhood Area.
- Keep the Action Group informed, including a copy of the letter sent to NWBC
- Encourage more volunteers from Ridge Lane to join the Group.

### **Item 14 – Publicity**

- Summary Minutes of the meeting held on 25<sup>th</sup> November 2014 were agreed as correct and signed by Mr T Hopkins.
- Mrs K Meads advised that a report for the February edition of Mancetter Matters was ready to send in. Mr T Hopkins signed a paper copy of the report for the files.

### **Item 15 – Planning Applications**

- 14 The Spinney – Side extension. – There were no objections to this application.

### **Item 16 - Date of next meeting.** Tuesday 24<sup>th</sup> March 2015

There being no further business Mr T Hopkins closed the meeting at 8.55pm.

Signed By Chairman

Date:

Mr Trevor Hopkins