

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on Tuesday 24th September 2013 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins
Parish Councillors Mrs J Marshall, Mrs S Healy, Mr H Blackburn, Mr C Tooby,
Mr A Benham,
Parish Clerk Mrs K Meads
County Councillor Ms A McLauchlan
Borough Councillors Mr M Davis and Mrs L Freer
Police PCSO Ashley Wynder
Public Mr J Arrowsmith, Mrs G Albrighton and sister

Item 1-Apologies

Mr B Hamson and Mrs J Mawson

Item 2 – Notice of Interest

Mr T Hopkins declared an interest in Item 12-Allotments and 11 Church perimeter wall.

Item 3a-Approval of minutes of the Parish Meeting of 23rd July 2013

The minutes be accepted.

Item 3b-Matters arising from the Parish Council Meeting.

There were no matters arising.

Item 4-Presentation by Linda Walton CSW Resilience Team

Mr T Hopkins introduced Mrs L Walton who gave an insight into the work of the Resilience Team which includes:

Evacuation plans for use in emergencies, including survivor centres, family centres, coping with mass fatalities; Floods, explosions, road traffic accidents.

Working with other agencies – Red Cross, Salvation Army, and Women's Institute.

Liaison with Western Power and Red Cross to set up a process for vulnerable people to be on a register for assistance during long term power cuts.

Reviewing Plans to use Schools, Community Rooms in a crisis and also reviewing Disaster Planning to ensure that it is fit for purpose.

The team works across County boundaries and train with staff from Coventry and Birmingham airports. The team is constantly looking into how they can improve their communication with the media and the general public.

Mr T Hopkins thanked Mrs Walton for her presentation and everyone agreed that it was a good insight into the work of the team.

Item 5 – Report from Police

PCSO Ashley Wynder updated the Councillors on crime numbers in the past few months.

Distraction burglary	1	Sheds break in	4	Cause for concern	4
Rowdy behaviour	2	Suspicious behaviour	9	Theft from vehicle	5
Vehicle damage	2	Theft from property	1	Off road bike incident	1

Parking at Outwoods School was again discussed as a major problem. PCSO Wynder advised that the police had spent a lot of time at the school and had given out warnings, but he did advise that from October PCSOs will have the power to issue parking tickets.

County Councillor advised the Councillors that she is currently preparing her Traffic Engineering Budget and she has the parking and speeding issues of Manor Road, Margaret Road and Witherley Road as a major priority. She again advised members that it was unlikely that anything would be done about the speed cushions in Witherley Road until the siting of the new school was confirmed.

Signed By Chairman

Date:

Mr Trevor Hopkins

Item 6 – Report from Borough Councillors

Mrs L Freer advised that Borough Councillors had been invited to a meeting for an update on the Manor Road Extra Care Scheme where she would ask that the Parish Council be updated on progress.

Mr M Davis stressed that if any residents had a problem with space for the extra recycling bin that will soon be delivered then they should contact the Borough Council about this matter.

Mr M Davis also advised that Scrap Dealers must now be licensed in every area from which they collect and licences must be displayed in their vehicle. He did remind everyone that responsibility for rubbish is with the owner and they must check that the dealer they hand their rubbish to is licensed.

Item 7- Footpaths and Public Rights of Way

This item was adjourned to the November meeting.

Item 8- Any other Parish Business for discussion

8a-Community Right to Bid

Mrs K Meads has been in discussion with Mr S Maxey of NWBC and a request has been lodged for Mancetter Memorial Hall, but further work is required before the request for Ridge Lane Community Hall can be completed.

8b-Organisations List

Mrs K Meads reported that there has been little contact from organisations for their details to be added to a list. Therefore this item will not continue.

8c- Bulbs around the Parish

After discussion it was agreed to purchase 3000 crocus bulbs to be planted.

8d – Wildflower meadow to commemorate the Centenary of World War 1

Discussion took place on this subject and it was agreed to continue to investigate a method to fulfil this objective.

8e – Marking of courts at Ridge Lane Play Area.

Mr T Hopkins reported that this project is now complete with a basketball pitch and two short tennis courts marked out.

8f – Neighbourhood Watch meeting

Mr T Hopkins reported that there had been a very successful Neighbourhood Watch meeting in Ridge Lane, with two residents from Birchley Heath also attending. An issue had been raised at the meeting about the speed limit on the road between Ridge Lane and Birchley Heath.

Item 9 – Correspondence

A full list of correspondence received had been passed to councillors.

The following items were discussed in detail:

WALC AGM Wednesday 13th November 2013. Three Councillors will attend the AGM.

Local Council Charter. Copies of this charter had been circulated before the meeting and after discussion it was unanimously agreed to adopt this charter.

Temporary Road Closures. The Clerk informed the Councillors of two road closures during October. f Quarry Lane Mancetter and Nuneaton Road Mancetter.

Northern Area Group of Parish Councils. Mr T Hopkins advised that he and Mr D Waithman would continue as representatives on this group.

Filming / Recording at Council meetings. WALC had requested that Parish Councils thoughts be sought on this matter, which was duly discussed and it was unanimously agreed that Mancetter Parish Council was NOT in favour of this being adopted.

Flood Pressure Group. An invitation to join forces with other councils to form a flood pressure group had been received. After discussion it was decided that this issue should be dealt with locally.

51M The Clerk informed Councillors of a group of Borough Councils who had joined together to oppose HS2 in its present format.

Item 10 – Cheques and Accounts

Mrs K Meads issued a full statement of all accounts up to 23rd September 2013.

10a–High Interest Deposit Bond

Signed By Chairman

Date:

Mr Trevor Hopkins

Details of CCLA High Interest Bond had been circulated before the meeting, forms were completed.

10b-Annual Accounts

Mrs K Meads advised that confirmation had been received from Grant Thornton that all accounts for Mancetter Parish Council for the year 2012/13 had been completed and the Annual Return had been filed. Mr T Hopkins requested that thanks be noted to the Clerk for her diligence and to the Internal Auditor for monitoring throughout the year.

Item 11– Cemetery and Maintenance

11a- Policy for Interments after 60 years have lapsed

Details of this policy were circulated before the meeting. This states that if an interment is required over 60 years after the plot has been purchased then the fee relating to exclusive right of burial will need to be paid again. This policy was discussed and unanimously agreed.

11b- Procedure for new paths in the cemetery

It has been confirmed that these works can be classed as repairs and a Faculty will not be required.

11c Church perimeter wall

This work has now been completed to a high standard.

11d Roses in the cemetery

The Parish Handyman has now added care of rose bushes to his list of duties.

11e New and replacement grit bins

The Clerk is awaiting a response from Warwickshire County Council on this matter.

11f Quinquennial Report – Unstable cross outside church door

The Clerk had received a request to inspect the cross as it had been raised on the latest report. This has been inspected and although it is leaning it is very stable and felt that if it was moved it would become unstable.

Item 12 – Allotment Update

An allotment holder had moved a caravan onto his plot. He has been asked to remove it. It was agreed that if it is not removed in two weeks then a letter should be sent to the allotment holder.

Item 13 – Core Strategy and Neighbourhood Plans

A copy of a conversation with a Councillor from Austrey Parish Council concerning their proposal for a Neighbourhood Plan had been circulated.

After consideration it was agreed to discuss a village statement at a later date.

Item 14 – Publicity

14a Summary Minutes of the meeting held on 23rd July 2013 were agreed as correct.

14b Mrs K Meads advised that a report for the August edition Mancetter Matters had been sent in.

Item 15 – Planning Applications

The following Planning Applications were discussed:

Gramer Cottages – New windows. No objections, **Marie Close** – First floor extension. No objections
Other applications

Dobbies Garden World: Mobile Veterinary Unit. This application has been rejected.

Other Planning matters

It was reported that some of the walls and buildings were being removed at Oak Tree Farm as part of the retrospective planning application.

It was also reported that although Garden Farm has approval for one boat to be moored, there are currently three boats moored at that site.

The Clerk brought to the attention of the Councillors the sale of four plots of land in the agricultural area near to Oak Tree Farm and Garden Farm. It was agreed that this area should be monitored and contact made with the Borough Enforcement Officer if any development became apparent.

Item 16 - Date of next meeting-Tuesday 26th November 2013

Signed By Chairman

Date:

Mr Trevor Hopkins