

# MANCETTER PARISH COUNCIL

You are invited to the Parish Council Meeting  
to be held in the Schoolroom, St Peter's Church on Tuesday 26<sup>th</sup> January 2016  
to commence at 7.00pm prompt

## **AGENDA**

1. Apologies
2. Chairman's request that anyone recording the meeting to make themselves known
3. Notice of Interest
4. Minutes of the last meeting
  - To accept the draft minutes of the Parish Council Meeting on 24<sup>th</sup> November 2015
5. Matters Arising from the Parish Council Meeting on 24<sup>th</sup> November 2015
  - Crown Waste Management - 40,000 Chicken Broiler Factory
  - Local Council Award Scheme
6. Report from Police
7. Report from County and Borough Councillors
8. Planning Applications/ matters – To discuss any new applications received.
9. Neighbourhood Plan
  - Update
10. Any other Parish Business for Discussion
  - Joint meeting of Borough, Town and Parish Councils 28<sup>th</sup> January 2016
  - WALC Annual Briefing Day 12<sup>th</sup> March 2016
  - Production of Half Yearly calendar
  - To discuss and Grant Applications received
11. Correspondence
  - Correspondence received
  - To review distribution process of correspondence and information to Councillors
12. Finance
  - Signing of payments
  - Budget and Precept for 2016/17
  - Review Insurance requirements ready for renewal in June
13. The Role of The Clerk
  - Introduce Assistant Clerk and issue Contract of Employment
  - Discuss re-location of Parish Office
14. Cemetery and Maintenance around the Parish
  - Update
15. Allotments
  - Review allotment rents
  - Authority request for Chairman to collect Allotment rents
16. Publicity
  - Articles for Mancetter Matters
17. Date of next meeting- Tuesday 15<sup>th</sup> March 16 (Third week due to Easter)

Signed

Karen Meads Parish Clerk 10, Convent Close, Atherstone, CV9 1PW Tel: 01827 722552 Email:  
[parishclerk@mancetter.org.uk](mailto:parishclerk@mancetter.org.uk)

13<sup>th</sup> January 16